Sally Job-Seeker

1234 Sunny Ln. Somewhere, Texas 75555 (806) 555-5555 sallyjobseeker@email.com

OBJECTIVE

To obtain a position as a college student where past leadership roles, extra-curricular involvement, dedication and a sincere desire to succeed will serve as a foundation to tackle new challenges and embrace opportunities as they are presented

EDUCATION

West Texas A&M University Bachelor of Science in Major GPA 3.7/4.0 Canyon, Texas May 20xx anticipated

2007-present

Amarillo, Texas

QUALIFICATIONS

- Hard-working, responsible and focused individual, striving to always give 100%
- Excited to meet new people and work on developing a larger network
- Organizational habits and time management skills that have been fine-tuned through a busy work and school schedule
- Inquisitive and attentive; not afraid to ask questions
- Self-motivated and goal oriented person; committed to developing quality final products within very specific time frames
- Optimistic individual who adapts well to change

WORK HISTORY

Barista

Hard Back Café

- Generated most espresso sales for month of August
- Honed ability to quickly develop rapport with people from all walks of life
- Skilled at quickly ascertaining the needs of others and exceeding their expectations

ACTIVITIES AND HONORS

- Dean's and President's List
- Student Government
- Students in Free Enterprise
- SAGE, Vice President

- Eternal Flame Editor
- Toastmasters
- Make-A-Wish Foundation volunteer
- Adopt-A-Highway volunteer

REFERENCES AVAILABLE UPON REQUEST